

## **ENVIRONMENTAL MANAGEMENT POLICY AND PROGRAM**

This Environmental Management Policy Statement covers all activities at any Byron Group's manufacturing sites in New South Wales, Queensland and Victoria.

The Environmental Policy is to protect the environment by striving to continually improve processes that minimise waste and pollution and by setting environmental Objectives and Targets which meet or exceed all legal requirements.

The company has a commitment to environmentally responsible design and manufacturing. Most significantly, our pursuit of excellence in design and the specification of the highest quality materials to ensure the longevity of our products.

The company is dedicated to the principle of sustainable design and development. We believe in minimising the environmental impact of our products throughout their life cycle and within the manufacture and use of our products. This is our responsibility towards future generations. We achieve this by:-

- Complying with relevant legislation and regulations and having due regard to changing community standards
- Meeting industry best practice
- Continuing an improvement in:
  - the reduction in the consumption of resources
  - the reduction of waste produced
  - the reduction of emissions into the environment
  - design for the environment

### **Waste**

- Metals are divided into waste bin categories – aluminium, stainless steel and mild steel – for recycling with Sims Metals or similar.
- Cardboard and paper materials are compacted and also collected by SITA Environmental Solutions for recycling.
- Timber products are reused where possible or broken up and collected into timber recycle bins before collection by local timber merchants.
- Pallets are reused or recycled as timber waste.

The company has an ongoing contract with SITA Environmental Solutions and continues to seek professional advice on all waste disposal beyond that already noted and currently in practice.

### **Volatile Organic Compound (VOC) Emissions**

- Wherever possible, environmental friendly cleaners and solvents will be used for car detailing and servicing. The nature of the company workshops will also help, being a large scale open workshop with exceptionally good air flow. Where necessary, to improve ventilation, extraction fans will be used.
- Very small amounts of adhesives are used in the manufacture of our product. Products are either finished by polishing, sand blasting or powder coating (which is solvent free).

### **Greenhouse Gas Emissions (GHG)**

- Vehicle engines are not run unless absolutely essential, i.e. for movement in and out of the work area of testing purposes. The nature of the company workshops will also help, being a large scale open workshop with exceptionally good air flow. Where necessary, to improve ventilation, extraction fans will be used.
- Air Conditioning - Liquid Gas Refrigerants – the newer 134A gas is considered environment friendly, however, the company has a policy of recovering and storing this gas in a “re’gas” scenario and re-using it. The older R12 gas is trapped, stored and recycled (via the company “Gas Recyclers”) or disposed of as per EPA guidelines.

### **Hazardous Substances**

In line with the company OHS Manual guidelines (Section 18), it is company responsibility that hazardous substances introduced in the workplace are identified and assessed using Material Safety Data Sheets (MSDS). MSDS includes information on short and long term health effects, first aid treatment and emergency procedures in the event of a spillage.

The company will maintain a register of all hazardous substances and other records as specified in the relevant State / Territory legislation. The Hazardous Substances Register will include:-

- A list of all hazardous substances used and kept on site
- Copies of Material Safety Data Sheets (MSDS)
- Documented risk assessments

Any disposal of dangerous or hazardous substances will be conducted in accordance with legislation and MSDS.

### **Water Consumption**

Apart from usage in staff bathrooms and kitchens, water usage is not part of the company industrial process. Waste water used in the Detailing process is captured in underground reticulation tanks.

### **Power Consumption**

Regular maintenance of equipment in the workshops and the HVAC systems supplying our offices ensures the most efficient use of electricity and correct operation. Automated lighting systems are used in line with operating times. Signs also remind staff to turn off lights when rooms are not in use. Computers are turned off overnight.

### **Transportation**

Transport of both vehicles and components will be managed via consolidated loads maximising the fuel efficiencies of transport. Byron Group has contract arrangements with a freight company where loads are configured to maximise the carrying capacity. Kit parts for vehicle transportation further maximising the carrying capacity of the vehicle.

### **Communication and Training**

Training and communication on environmental issues, including pollution prevention concepts, enhances the ability to actively participate and contribute to our community's environmental quality. Toolbox sessions include a brief summary of the Environmental Management Program as an on-site training opportunity for staff.

The OHS&E directory within the Business Management System provides employees with access to all health, safety and environmental management related documentation.

### **Environmental Management and Reporting**

The OHS&E Manager (or delegate) will conduct assessments of company facilities to acquire a baseline of environmental information, ensure compliance with environmental requirements and identify opportunities to reduce the use of hazardous materials and the generation of hazardous waste. This approach utilises Workshop Managers/Supervisors to evaluate some basic requirements of a multitude of federal, state and local environmental regulations.

Both potential compliance actions and best management practices are identified to enhance the work environment of employees and minimise the impact operations have on the environment.

Review and reporting of identified environmental related nonconformances and / or improvement opportunities are managed using the Corrective Action Request Procedure and Register as part of the whole of business improvement process meeting quality standards.